

Timesheet Due	Check Issued
8.18.2016	9.8.2016
9.22.2016	10.7.2016
10.20.2016	11.7.2016
11.17.2016	12.7.2016
12.1.2016	12.16.2016
1.18.2017	2.7.2017
2.16.2017	3.7.2017
3.23.2017	4.7.2017
4.18.2017	5.5.2017
5.1.2017	5.19.2017
5.18.2017	6.7.2017
6.20.2017	7.10.2017

*****Please Note*****

Timesheets must be signed in **blue or black ink**. Please make sure your timesheet is completed electronically using the template available on our website, carmelhillmonroe.org. You must turn in a timesheet for each time period. Timesheets turned in for previous time periods **WILL NOT** be accepted for any reason. Timesheets are due by **NOON** on the dates listed above. **NO EXCEPTIONS.** Please turn in timesheets to the Monroe City Schools Media Center, 2009 Auburn Avenue, Monroe, LA or to Mrs. Barbara in Dr. Schween's office, 2nd floor, Walker Hall 2-37. Please text or email me once you have turned in your timesheet each month.